

STUDENTS' REPRESENTATIVE COUNCIL



CONSTITUTION

As Revised and Approved on....

PREAMBLE

We the students of Spiritan University College,

With the power of the Holy Spirit and under the protection of the Immaculate Heart of Mary,

Honouring those who founded and established this University College,

Respectful of our school and stakeholders,

Having the ethos and goals of the College in mind,

Adopt, enact, and authenticate this Document as our SUPREME CONSTITUTION as a guide in achieving the aspirations of the College.

CHAPTER ONE

ARTICLE 1: OFFICIAL NAME

1. The official name of this organization shall be “**Students’ Representative Council**” of Spiritan University College, herein after called “SRC”.
2. The Motto of the organization shall be “Excellence in Leadership”.
3. The SRC logo includes a circle with blue and red bordures. On the blue bordure, there are white inscriptions in a circular form that read on the top clockwise: “Spiritan University College” and on the bottom anti-clockwise: “Students’ representative council”. At the middle of the circle is found a white opened book with a black rosary on it. Above the white book, there is the Akan symbol of “peacemaking”. Under the circle, there is a blue band with red bordures and a white horizontal inscription that reads from right to left “Excellence in leadership” on it.

ARTICLE 2: FUNCTIONS OF SRC

The functions, duties and powers of SRC shall be the following:

1. The SRC shall be responsible for promoting the general welfare of all the students in the College.
2. It shall also ensure that the views of the students are well-presented to the appropriate quarters.
3. To plan all major students’ activities in the College shall be its responsibility.
4. To promote cordial and mutual relationship among students, the past students and between students and staff.
5. To formulate Rules and Regulations and also ensure that the existing rules are adhered to without discrimination.

6. To promote cordial relationship and cooperate with other universities, institutions and colleges, both local and international.
7. To collaborate with the National Union of Ghana Students (NUGS), Universities Students' Association of Ghana (USAG) and the Private Universities Students Association of Ghana (PUSAG).
8. To ensure that the students' magazine ('Insight') and other newsletters are published
9. To submit annual reports to the general students' body.
10. To coordinate and promote amicable relations between all clubs on campus

ARTICLE 3: COMPOSITION OF SRC

Section 1: The body shall be composed of

1. Executive Officers (Section 2)
2. Other Officers – Heads and Members of the various committees, Hall heads and Class Representatives
3. Non-officers - All other students of Spiritan University College.

Section 2: The Executive Officers

1. The Executive officers shall be made up of:
 1. The President
 2. The Vice President
 3. The General Secretary
 4. The Treasurer
1. Assistant General Secretary
2. Public Relation Officer
3. Organizing Secretary
4. Women's Commissioner
5. Local PUSAG/NUGS/USAG Representative

ARTICLE 4: TENURE OF THE SRC EXECUTIVE

1. The term of office of the SRC Executive shall be one Academic year. They shall however be eligible for re-elections, but not for the third consecutive term.

ARTICLE 5: FUNCTIONS OF SRC MEMBERS

1. President

He/She Shall

1. be the spokesperson and intermediary between students and staff.
2. preside over meetings of SRC either executive, Senate or entire students.
3. have power to appoint chairpersons of the various committees in consultation with the Council members.
4. represent students at Governing Council Meetings.
5. at the end of each semester, present an address on the state of the SRC. The President shall make a report of the address available to students.
6. at least once a semester, call and chair a meeting of the student body to discuss SRC issues that affect student welfare.

(b) Vice-President

He/She Shall

1. assume the position and responsibility of the president, when the president is absent, impeached, or the president's seat becomes vacant as stated in Article 12.
2. serve as the coordinator of the activities of SRC by working with other committees.
3. also be responsible for any assignment given by the SRC.

c) General Secretary

He/She Shall

1. convene ordinary general meetings under the guidance of the president or executive office and present the agenda.
2. keep records and other documents of the executive and SRC, and record minutes of SRC meetings.
3. see to the day to day running of the SRC office.

(d) Assistant Secretary

He/She Shall

1. help the General Secretary in convening meetings, keeping records, and recording the minutes of SRC meetings and shall see to the day to day running of the SRC.
2. assume the position of the General Secretary when the seat becomes vacant.
3. take the position of the treasurer in his/her absence.

4. also perform any function assigned to him or her by the SRC.

(e) Treasurer

He/She Shall

1. be responsible for all cheques and cash books of SRC and deposit all monies in the bank.
2. be responsible for preparing the Council's financial statements.
3. keep all financial records of SRC.
4. be responsible for the appointment (or otherwise) of members of the Finance Committee in consultation with the Executive.
5. be the Head of the Finance Committee.

(f) Public Relation Officer (P.R.O)

He/She Shall

1. represent the SRC at Editorial Board meetings of the Insight magazine as a non-voting member.
2. be in charge of all publicity of SRC.
3. also be the spokesperson in and outside college.
4. be the Head of the Communications Committee.

(g) Organizing Secretary

He/She Shall

1. be responsible for the organization of all SRC programmes or meetings.
2. also perform any function assigned to him or her by the SRC.
3. have oversight of the Programs and Projects Committee. (Art.12(c) (IV))

(h) Women's Commissioner

1. There shall be a Women's Commission, which shall be headed by a Commissioner to be called the **Women's Commissioner**.
2. The Women's Commissioner (WC) shall be responsible for coordinating all activities that concern the interest of women.
3. The WC shall harness the intellectual capacity of female students with a view to sharpening them as tools for the solution of the problems of female students.
4. The WC shall prepare female students for a more responsible and responsive role in life after college.
5. The WC shall inculcate in female students a sense of belongingness and active participation in Student government and other related campus activities.
6. The WC shall offer a common front for monitoring discriminatory and unfair practices against female students with a view to seeking redress in appropriate cases.

7. The Women's Commissioner shall in the discharge of her functions undertake the following:
 1. Liaise with representative of Women Groups in various institutions.
 2. Liaise with other groups not necessarily being Women's Groups but whose activities are beneficial to the interest of women.
8. The Women's Commissioner shall also perform any function assigned to her by the SRC.

1. The Local PUSAG/NUGS/USAG Representative

1. Description

1. There shall be local branches of PUSAG/NUGS on campus which shall be called the Local PUSAG/NUGS/USAG Secretariat.
2. It shall comprise the local PUSAG/NUGS/USAG President and Local PUSAG/NUGS/USAG Secretary.
3. The Local PUSAG/NUGS/USAG President shall be elected in accordance with the SRC Constitution.
4. The Local PUSAG/NUGS Secretary shall be appointed by the local PUSAG/NUGS/USAG President in consultation with the Executive Committee.

1. Duties

1. The Local PUSAG/NUGS/USAG Secretariat shall serve as a liaison between the SRC and the National Secretariat of PUSAG/NUGS/USAG.
2. The PUSAG/NUGS/USAG President shall also perform any function assigned to him/her by the SRC.

CHAPTER TWO

ARTICLE 6: ELECTIONS

Section 1: Qualification of Candidate

1. A student, who aspires to be elected or appointed to any committee of the S.R.C, be it standing or ad hoc must have the following eligibility requirements.
2. Members of the Executive Committee of the S.R.C. shall be voted into office to serve for an academic year. They shall however be eligible for re-elections, but not for a third consecutive term.
 1. He/She must be a student of the college.
 2. He/She must pay his or her dues regularly.
 3. He/She must fulfill his or her obligations as student.
 4. He/She must have spent one full academic year in the college.
 5. He/She must have a minimum cumulative weighted average of 60 and above or 2nd class upper.
 6. He/She must have genuine commitment to pursuing the core values of Spiritan University College and the general welfare of students.
 7. He/She must have no involvement in any SRC Judicial cases. However, a person is exonerated after an appeal qualifies to be voted for in any capacity.
 8. He/She should not have had any misdemeanor or bad record.
 9. He/She must have no traits of academic dishonesty or any criminal imputations.

Section 2: Mode of Conduct of Election

1. A student aspiring to hold SRC office is required to officially apply for the desired office through either the Registrar's office or Dean of Students.
2. In the absence of any application within the stipulated time, the whole student body will nominate the SRC officers for various offices.
3. The Electoral Commission in accordance with Article 12 (e) shall vet the aspiring candidates.
 1. A simple majority is required to win an election.

2. An unopposed candidate requires 50% + 1 to win or qualify for election to the SRC office.
3. In the event of a tie, there shall be a fresh election within one week (7 days).
4. Any candidate who engages in any electoral malpractice shall be withdrawn by the Electoral Commission.

Section 3: The Right to Vote and be Voted For

1. Every student has the right to vote and be voted for.
2. Every student of this college shall use his/her student ID card as a voter ID during elections.

ARTICLE 7: MODE OF CAMPAIGNING

1. Campaigning for various SRC offices start immediately after vetting.
2. Candidates are allowed to paste their posters at places designated by SRC or Electoral Commission.
3. By midnight of the eve of voting, all campaigning should cease and all campaign posters should be removed.

CHAPTER THREE

ARTICLE 8: RESIGNATION

1. Any member of SRC with the exception of the Executive officers may voluntarily resign his/her post and it should be communicated to the president, copied to the registrar in writing at least a week (7 days) before his resignation.
2. Any member of the executive may voluntarily resign his/her post at most two weeks after tendering a letter of resignation to the executives.
3. The SRC Executives shall designate an executive to discharge the duties of the vacant post until an election is held for that post in question.
4. The entire student body should be notified of any resignation of the executive officer at most two (2) days after his/her resignation.
5. All documents of SRC in the possession of the resigned executive shall be handed to the executives at most after three days of resignation. In like manner, in the case of all Executives resigning in block, they should hand over to the office of the Dean of Students at most three (3) days after resignation.

ARTICLE 9: SUSPENSION.

1. A member of the SRC executives shall be suspended for two weeks based on stated cases of misconduct by more than 50% majority of members of the SRC at a meeting called purposely for that.

ARTICLE 10: IMPEACHMENT

1. Any student may give notice in writing addressed to the Judicial Committee to commence impeachment proceedings against any Executive Officer provided that such notice shall be authenticated by the signatures of at least ten (10) students from each level.
2. The Judicial Committee shall within 7 days of the receipt of the notice of impeachment examine and publish its report on the issues. If there is any merit in the notice of impeachment, the report shall be submitted to Senators for a Senate Meeting to be called for that purpose for debate/deliberations after which votes may be cast.
3. An Executive against whom impeachment charges have been preferred shall be officially removed from office by majority of the students at a meeting specially called for that purpose.
4. A simple recorded majority of the entire membership of each Level voting by secret ballot, held simultaneously under the supervision of the Electoral Committee shall carry the vote.

5. Each department shall be counted as one on constituency basis.

ARTICLE 11: BYE-ELECTION

1. A bye-election shall be held to fill vacancies created by virtue of any clause of this constitution without any hindrance.
2. Any member of the SRC who wants to vie for any vacancy should resign his/her post.
3. The duration of any bye- election should be two weeks.

CHAPTER FOUR

ARTICLE 12: BODIES UNDER SRC

The following bodies shall come under SRC.

a) Executive Committee

1. Description

1. The Executive Committee shall be the highest body of SRC.
2. It shall consist of The President, Vice President, General Secretary, and Treasurer.
3. Other officers include: the Assistant General Secretary, Organizing Secretary, Public Relations Officer, Women`s Commissioner and Local NUGS/PUSAG/USAG Representative.

4. Duties

1. The committee shall be a policy maker and ensure the implementation of all policies based on the provision of this constitution.
2. Except the JC, AC and EC, the Executive Committee shall have oversight of all committees of the SRC.
3. It shall be responsible for the planning of SRC revenue generation programs and shall assign them to appropriate committees for implementation.
4. Coordinate plans and programs of the SRC and submit these comprehensive plans of action to the SRC.
5. Recommend to the Council
 1. Economic, social, academic, spatial and human settlements policies relating to the development of the council.
 2. Methods of harmonization of the development policies of the council with the school`s development policies.
 3. Methods of monitoring & evaluating all policies, programs and projects of constituted committees within the SRC except the Judicial, Electoral Committee and Audit Committee.

b) Judicial Committee

6. Description

1. There shall be an independent student body known as the students' Judicial Committee.
2. It shall be composed of the Presidents of the various Halls and a Judicial Chairperson.
3. The head of the Judiciary shall be called the Judicial Committee Chairperson.
4. The J C.chairperson shall be appointed by the SRC Executive.
5. No member shall be qualified as a chairperson of the Judicial Committee unless he/she is of high moral character and proven integrity.
6. Neither the Executive Committee nor the Senate nor any other person whatsoever shall interfere with the committee in the exercise of their functions and all members of SRC shall render such assistance as the Judicial Committee may reasonably require protecting the independence, dignity and effectiveness of the Judicial Committee subject to this Constitution.
7. The Judicial Committee chairperson shall have authority to appoint a secretary.
8. The chairperson of the Judicial Committee shall preside at all meetings of the Judicial Committee. In the absence of the chairperson a member nominated by other members of the Judicial Committee shall preside for the performance of its functions.
9. In all matters unless specifically provided to the contrary, the decision of the Judicial Committee shall be by simple majority.
10. The Judicial Committee in the exercise of its function shall be bound to give written reasoning for its decision.

11. Duties

1. The committee shall have jurisdiction over every matter relating to the interpretation of any provision in this constitution and in every matter where it is alleged that a person or a body of persons has acted ultra vires to the power conferred on him/her by this constitution.
2. The committee shall have the mandate to resolve conflicts between students or groups of students.
3. It shall have power to co-opt members without voting right on ad-hoc basis and to summon a student or groups of students or any member of SRC to appear before it to give evidence.
4. The Judicial Committee shall have appellate jurisdiction over all election petitions lodged with the Electoral Commissioner; such petitions shall be addressed with 72 hours.
5. All impeachment proceedings against a member of the Executive Committee of the SRC shall be brought before the Judicial Committee as stated in Article 10.

6. The Power vested in the Judicial Committee in the exercise of its function shall be subject to the provision of this constitution, the College Statutes and general rules and regulations of the College.
7. Notwithstanding any provision to the contrary, the Judicial Committee shall where necessary recommend decisions to the appropriate College Authority to be considered for implementation.

c) Projects and Programs Committee

8. Description

1. The members of the committee shall be appointed by the Executive Committee.
2. The members shall not be more than nine (9) students.
3. There should be a chairperson who shall steer their affairs and report to the President.
4. The Organizing Secretary of SRC shall have oversight of the committee.

5. Duties

1. It shall be responsible for all SRC Transport arrangement in the College.
2. Request by a student or group(s) of students for Transport shall be channeled through it but with the approval from the Executive Committee of the SRC.
3. The Committee shall be responsible for all entertainment organized by the SRC in the College.
4. The Committee shall be responsible for all projects of SRC.
5. It shall be responsible for all programs organized by the SRC.

d) Student Academic Committee

6. Description

1. The committee shall consist of the Academic Chairperson and a representative from each level in the College appointed by the SRC executives.
2. It shall be headed by the Academic Chairperson.
3. The committee shall appoint a Secretary within the members.

4. Duties

1. The committee shall inform the school administration on students' academic matters or issues, regarding the nature of the Teaching, Research and Content of Courses, conduct of examination and the availability of Books and Equipment.
2. Be responsible for all activities concerning the continuance of scholarship within the community.
3. Be responsible for spearheading campaigns that will reduce cases of academic dishonesty.

e) Electoral Commission

4. Description

1. The E.C shall consist of a representative from each Hall and a Student Electoral Commissioner appointed by SRC executives.
2. The Academic board of the College shall also appoint a representative to the electorate.

3. Duties

1. The E.C shall be responsible for vetting all candidates aspiring for any office.
2. It shall be empowered to conduct all elections, be it Referendum, General Elections, etc. of the SRC.
3. The commission shall ensure the implementation of the Laws governing elections in the college.
4. The EC when necessary shall make additional rules with regards to the conduct of elections.
5. The EC shall be accountable to the SRC executives.

f) Welfare committee

1. Description

1. There shall be a Welfare Committee responsible for the general welfare of the students.
2. It shall be chaired by a Regular student appointed by the SRC executives.

1. Duties

1. It shall receive complaints pertaining to general student welfare, personal problems, housing problems, etc.
2. It shall monitor the general campus environment to ensure cleanliness, accessibility of campus facilities to all students and ensure a generally conducive campus atmosphere.

3. The committee shall work in conjunction with the Health Centre of Spiritan University College.

g) Sports Committee

4. Description

There shall be a body known as the Sports Committee.

1. The Sport Committee shall consist of a member from each Hall.
2. There should be at least one female in the committee appointed by the SRC.
3. The chairperson shall be appointed by the committee members.

4. Duties

1. Their aim is to organize all sporting activities of the College in consultation with the authorities of the College.
2. It shall be in charge of all sports equipment of the College.
3. The chairperson shall represent the committee at SRC meetings.
4. He/She shall work hand in hand with the sports advisor appointed by the College.
5. The University shall be represented in all sports related activities in consultation with the SRC.

h) Communication Committee

6. Description

1. There shall be a body known as the public relations committee.
2. It shall be headed by the Director of Communication.

3. Duties

1. It shall be responsible for communication pertaining to the SRC and all other bodies.
2. It shall be responsible for the promotion of all SRC events.
3. It shall be responsible for promoting the image of the student body.
4. It shall handle all protocol issues.

i) Finance Committee

5. Description

1. There shall be a body known as the Finance Committee.
2. It shall be headed by the Financial Secretary.

3. Duties

1. It shall be responsible for managing all financial transactions of the SRC.
2. It shall seek sponsorship and raise funds for SRC with approval from the President.
3. It shall be in charge of all SRC businesses.

j) Audit Committee

4. Description

1. There shall be an Audit Committee of SRC formed at the first Senate meeting and shall be composed of three (3) members including the chairperson.

5. Duties

1. In the performance of its functions, the AC or any member of the AC shall:
 1. have unlimited access to all books, records, returns and other documents relating to financial transactions or that may be relevant to those accounts.
 2. have the power to subpoena any person including members of the executive council through the judicial committee to appear before it.
2. In the performance of its functions under this constitution or any other resolution of Senate, not inconsistent of this constitution, the Audit Committee shall not be subject to the control of any other person or authority.
 1. The accounts of SRC and all Committees, Commissions and Boards established under this constitution or by a resolution of Executive Committee, Senate or General meeting shall be audited and reported on by the Chairperson of the committee to the student body.
 2. The findings of the Committee shall be communicated to the student body or Senate together with its opinions as to the transparency or otherwise of the transactions undertaken by SRC, its commissions or committees.

Power is also vested in SRC to create standing sub - committees when necessary. The Quorum of students' committee shall be half ($\frac{1}{2}$) of the membership

ARTICLE 13: STUDENTS MAGAZINE

Section 1: Name, Board, Election and Duration of Office

1. Name

1. The Students Magazine shall be called the Spiritan “**Insight**”
2. The magazine shall be published annually.

3. Editorial Board

1. Editorial Board shall be opened to all students in the College
2. The membership shall not be more than nine (9) students excluding the Editorial advisors and representatives from SRC.

3. Mode of Election

1. Interested students shall apply in writing to the Editorial Board.
2. The candidates shall be interviewed or vetted by the Vice Rector Academics, SRC representative, and the Chief Editor.

3. Duration

1. The term of office for the chief Editor and other members is one (1) academic year renewable through the same process as stated in Section 1 (b).

Section 2: Functions, Signatories and Finance

a) Functions of the Board

1. To solicit articles from students for the publication of the Magazine and all other related matters.
2. To sell the Magazine to the public

b) Signatories to Magazine accounts.

- I. The SRC President, Editor-in-Chief and the Treasure (SRC) shall be the signatories of the account.

3. Finance

1. The account of the Magazine shall belong to the SRC.
2. The Board shall depend upon the account and other individuals/companies for sponsorship for its annual publications.
3. The Board shall report to the SRC after every publication and the SRC shall in turn publish it to the entire student body the financial position when the need arises.

CHAPTER FIVE

ARTICLE 14: CLUBS AND SOCIETIES

1. All clubs and Societies in the College shall be accordingly registered with copies of their constitutions to the office of the Registrar and the SRC for approval.
2. The SRC has the power to ban any society/club which goes contrary to the norms and regulations of the College after a thorough investigation.

ARTICLE 15: SOURCES OF SRC INCOME

1. All students shall pay dues annually and the amount shall be determined in consultation with all stakeholders.
2. Dues shall be included in the fees charged by the College and deducted at source. The amount shall then be worked out and paid into the SRC account.
3. The SRC shall seek sponsorship from individuals, companies and corporate institutions.

ARTICLE 16: DISBURSEMENTS OF FUNDS

1. The disbursement of SRC funds shall be limited to the expenditure on administrative activities, projects and miscellaneous (including committee expenditure) approved by the Executive Committee.

ARTICLE 17: ACCOUNTS OF SRC

1. The SRC shall have accounts which will be different from the Magazine account.

ARTICLE 18: SIGNATURES OF THE SRC ACCOUNTS

1. The signatories shall be:

1. SRC President
2. General Secretary
3. Treasurer
4. Dean of Students
5. Rector.

II. However, any one of the SRC officials mentioned above can withdraw money provided the SRC President is aware and is endorsed by the Dean of students or the Rector of the college.

ARTICLE 19: AUDITING OF THE ACCOUNT

1. The account of the SRC shall be submitted to the offices of the Accountant and the Rector every semester for auditing.
2. The account can be called for auditing by the College Accountant and the Rector, and should be made available within a week.
3. Officers involved can in writing ask for extension of time in case of difficulties. Failure to comply with this may lead to suspension or removal from office.
4. Failure on the part of signatories of the SRC bank accounts to cooperate (concerning audit-related investigations) with the auditors, shall cause the SRC bank accounts to be frozen until auditing is completed.

CHAPTER SIX

ARTICLE 20: MEETINGS AND QUORUM

1. Subject to any directives given by the Executive Committee, each Committee shall be required to meet as often as necessary in ordinary session in a semester. However, extra ordinary session(s) may be convened at the request of a member and upon approval by two-thirds of constituted members.
2. The heads of each Committee shall call and chair the meetings.
3. There shall be Senate meeting at least twice a semester. Senators shall also meet in an extra-ordinary session at the request of the Executive Committee.
4. The Student body shall meet at least twice a semester in ordinary session. It shall also meet in an extra-ordinary session at the request of any member and upon approval by two-thirds of all members.
5. The student body shall be privy to the minutes of all the meetings.
6. All decisions at meeting(s) shall be by consensus or, failing which, by a two-thirds majority of members present and voting. However, procedural matters, including the question of whether a matter is one of procedure or not, shall be decided by a simple majority.
7. Two-thirds (or more) of the total membership present at any meeting will constitute a quorum. A simple majority shall be required to make a decision.
8. In the event of a tie, the Chair shall cast a second vote through veto to make a decision.

ARTICLE 21: SENATE

1. SRC's Senate shall comprise the following.
 1. The Executive Officers.
 2. The Hall Presidents/Representative of component halls.
 3. The Hall Secretaries/Representatives of component halls.
 4. The Class Representative of each class
 5. The Chairperson/Representative of various committees.
 6. The Secretaries/Representatives of various committees.
 7. The Presidents of various Clubs.
 8. The Secretaries of various Clubs.
 9. Observers
10. Senate shall read its oath at first Senate meeting.
11. All new members of SRC forming the Senate shall, except with objection by the Senate, be sworn in as members of the Senate after they have been presented to the Senate by the outgoing President / Representatives of the appropriate component hall or club.
12. At all meetings of the Senate, the President, the General Secretary or any two executive officers and one member each from at least four (4) classes represented at the Senate shall form a quorum. This does not include those at Senate with observer status.
13. An emergency meeting of the Senate may be called by the President at the request of at least Six (6) members of the Senate from at least 6 separate classes.
14. The President shall be obliged to comply with such a request, provided that the request is made in writing stating the agenda, date, and venue and signed by not less than Five (5) members of the senate from Five (5) separate classes and shall reach the SRC Secretariat at least seven (7) days before the date is fixed for the proposed meeting.
15. The Senate may appoint Ad hoc Committee, as it deem fit for the efficient running of SRC. Membership of such Committee need not be restricted to the senate.
16. All decisions of the Senate shall be by simple majority of members present. In the event of a tie, the President shall have a casting vote.
17. The life of a Senate shall be one SRC year and members are eligible for re-election subject to the provisions of this constitution or the constitution of their member clubs and associations.
18. In the event of a conflict in interpreting the provision of this constitution, the majority opinion of the Senate shall, be authoritative for all purposes. Such interpretations may be

varied, over ruled, or otherwise altered by an opinion or amount to a constitution amendment which shall be attached to the constitution as a schedule.

19. All members mentioned in *clause 1* supra shall have voting rights except observers.

REVOCATION OF MANDATE

1. Senate may remove from office or stated reasons any officer(s) by a two-thirds majority of the senators present and voting.
2. For the purpose of clause 1 supra stated reasons shall be:
 1. Acting contrary to the spirit and letter of this constitution.
 2. Acting in a manner as would bring discredit to the student organization or bring its name into disrepute, ridicule or contempt.
 3. Acting in a way contrary to the interest of SRC, as shall be determined by Senate

ARTICLE 22: AWARDS

1. Certificates and awards shall be presented to all SRC members on successful completion of term in office.
2. The package shall be determined by the Dean of Students and the Executive Committee.

ARTICLE 23: MISCELLANEOUS

1. Costs incurred on approved official duty shall be funded by the SRC.
2. The SRC and any other Club shall have a logo.
3. Where the Executive Committee is satisfied that a committee is not performing efficiently the functions assigned to it under this constitution, the SRC may by resolution of two-thirds of the members dissolve the committee and reconstitute a new body.
4. For the purposes of clause III of this section a committee shall be deemed not to have performed its functions efficiently if its actions or omissions
 1. bring or are likely to bring the SRC into disrepute, ridicule, hatred, contempt or
 2. are prejudicial or inimical to the economic, social, political or moral development of the SRC or to the school's interest
5. All constitutionally recognized committees shall submit their recommendations on bettering or adding values to the core functions, duties and responsibilities of the SRC to the Executive Committee for consideration.

6. A committee within the SRC may co-opt any person(s) to attend any of its Senate meetings but a person so co-opted shall not have the right to vote or be voted for.
7. English shall be the language of business within SRC.
8. The validity of the proceedings of a committee or the SRC shall not be affected by a vacancy among its members or by a defect in the qualification of a member.
9. A committee shall regulate the procedures for its meeting(s) in accordance with the Standing Orders of the Council

ARTICLE 24: CONSTITUTION

Section 1: Authority of the Constitution

1. It supersedes every rule and regulation of the SRC.
2. In case of conflict, it shall take precedence over everything.

Section 2: Interpretation

1. The Judicial Committee shall be the body tasked with matters of interpretation arising from the application or implementation of this constitution. Its interpretation on any section(s) or clause(s) or article(s) shall be final and uncontestable.
2. Where there is conflict of interest between or among the JC to interpret any section(s) or clause(s) or article(s) of this constitution, the Dean of Students shall be co-opted to superintend.

Section 3: Definition of terms

In this constitution unless the context indicates otherwise,

1. Club- refers to an association of students joining together for some common purpose
2. Hall- refers to the four (4) various groups in the college
3. Level-refers to the position or rank of students in the college
4. Committee- refers to the various bodies under the SRC
5. Council member- refers to a group of people chosen to give advice
6. Financial report- refers to the account render of each committee
7. Budget-refers to an amount of money plan to spend for a particular purpose

8. Minutes- refers to summary or record of what is said or discussed in a formal meeting
9. AC- refers to audit committee
10. JC- refers to judicial committee

Section 3: Final Provisions

1. The provisions of this Constitution shall take precedence over and supersede any inconsistent and contrary provisions in a form of bye laws.

Section 4: Sanctions

1. Any member that fails to comply with the decisions and policies of SRC may be subjected to the following: denial of the right to speak at meetings, to present candidates for any position or post within the SRC or to benefit from any activity or commitments, therefore, other sanctions are to be determined by the Executive Committee.

ARTICLE 25: AMENDMENT AND REVISION

Section 1: Amendment and Revision

1. Any need or call for the amendment, or repeal of any provision of this constitution shall be made to the SRC through the Judicial Committee, Electoral Committee with the approval from the Academic Board.
2. The SRC shall set up a committee to make the necessary enquiries.
3. For this constitution to be amended there must be a call of at least more than 50% from each level.
4. In the absence of the existence of the condition in clause I, the JC shall have the power to call for an amendment or revision.
5. To begin a constitutional amendment, the JC shall circulate a proposal for amendment among the whole student population to elicit their views. The proposal shall explicitly state clauses and outline the clause under review and its suggested replacement.
6. The JC upon consideration of the condition set forth in clause V, shall approve (or otherwise) the proposed revisions or amendments and, make the approval (or otherwise) known to the student body.
7. In the event that more than 50% of the respondents object to the proposed revisions, the JC shall automatically reject the amendment proposal.

Section 2: Bye - Laws

1. All committees of the SRC may submit a written notice of their bye-laws to the JC.
2. The JC shall, within 14 days of the receipt of notice of bye-laws, make the receipt known to the student body, review the notice and approve (or otherwise) the proposed bye-laws and, make the approval (or otherwise) known to the student body

ARTICLE 26: APPENDIX

Schedule I: First Constitution Review Committee

Without prejudice to the constituted powers vested in us, we the under listed students upon the call for an amendment of the entire constitution and a review of the entire document by the student body do hereby this day AD revise the said document subject to the student body's approval to serve as the OFFICIAL SUPREME DOCUMENT to guide the SRC achieve excellence in *scholarship, leadership and citizenship*.

Commenced by the SRC

Constitution Review Committee in April 2016

SRC Constitution Review Committee

Names	Positions
Peter Twumasi	JC. Chairperson
Miracle Ngozi	Secretary
Franklin Tuffour	Member
Prince Appiah	Member
Louis Mendy	Member
Bernard Oduro-Amankwaah	(SRC President, 2015/2016)

Amendment process commenced by the SRC of 2015/2016

Peter Twumasi	JC. Chairperson
Miracle Ngozi	Secretary
Bernard Oduro-Amankwaah	(SRC President, 2015/2016)

Completed by the SRC of 2018/2019

Pius Obeng Fosu	JC. Chairperson
Julius Benzen	Secretary
Samuella Owusu- Ansah	(SRC President, 2018/2019)

Sources:

ASC Final Amended Constitution

USAG Constitution

PUSAG Constitution